

## **Lake Mitchell Sewer Authority**

3161 S. Lake Mitchell Dr.

Cadillac, MI 49601

Regular Meeting Minutes

February 18, 2020 5:00 P. M.

**A. Call to Order:** Hilty 5:00 P.M.

**B. Roll Call: Members Present:** Keith, Hilty, Kitler, Boyd

**Members Absent:** Pullen

**C. Administer Oath of office:**

a. On Feb 12, 2020 Cherry Grove Township appointed Robert Hilty and Gary Pullen to the LMSA board.

b. On Feb. 11, 2020 Selma Township appointed Mike Boyd and Kerry Keith to the LMSA board.

c. On Feb 10, 2020 Clam Lake Township appointed Steve Kitler to LMSA board.

I do solemnly swear and affirm that I will support the Constitution of the United States and the Constitution of this state, and that I will faithfully discharge the duties of the office as a member of the board of the Lake Mitchell Sewer Authority according to the best of my ability.

**D. Stagger terms of board members:** Lottery style was used to determine length of terms so they are staggered. Results were.... Kitler 1 year, Keith 3 years, Boyd 2 years, Hilty 2 years, Pullen 3 years.

**E. Selection of Officers:** Boyd made a motion to nominate Hilty as chair. Keith supported. All in Favor Unanimously.

Kitler made a motion to appoint Boyd as vice chair. Keith supported. All in Favor Unanimously. Boyd made a motion to appoint Kitler as secretary. Keith supported. All in Favor Unanimously.

**F. Set Regular meeting schedule for the remainder of the 2020 calendar year:** Kitler made a motion to set the regular meeting dates on the third Tuesday of the month at 5:00 P.M. for the remainder of 2020 calendar year. Boyd supported. All in Favor Unanimously.

**G. Public Comment:** None

**H. Addition s or deletions to the agenda:**

**I: Approval of the Agenda:** Boyd made a motion to approve the agenda as presented. Keith supported. All in Favor Unanimously.

**J. Approval of meeting minutes:** Keith made a motion to approve minutes from January 20, 2020 as presented. Boyd supported. All in Favor Unanimously.

Keith made a motion to approve minutes from Feb. 4, 2020 as presented. All in Favor Unanimously.

**K. Agenda:**

**1. Adoption Resolution Ratifying Actions of Prior Board:** Boyd made a motion to approve the ratification of actions of the prior board as presented in resolution. Keith supported. All in Favor Unanimously.

**2. Approve LMSA amended bylaws as presented by LMSA's attorney on Feb. 4, 2020.** Kitler made a motion to approve the amended bylaws as presented by the LMSA'S attorney on Feb. 4, 2020. **Keith supported. All in Favor Unanimously.**

**3. Payment of Invoices: \$67,362.90:** Boyd made a motion to approve payment of the bills in the amount of \$67,362.90. **Keith supported. All in Favor Unanimously.**

**4. Operations Services: Jan. 2020 in the amount of \$19,837.50:** Boyd made a motion to approve Operations services invoice in the amount of \$19,837.50. **Keith supported. All in Favor Unanimously.**

**5. Operations Services:** Monthly O&M Report for Jan 2020. Hill gave and supplied report. Attached

**6. EGLE Violation Notice #007294 Updated Plan – Don Brady (EGLE).** Don Brady addressed the violation and also stated he is happy with the progress the LMSA is making going forward with the Rural Development project.

**L. Public Comment:** Sousa gave a brief update on the progress with the RD loan application and the design is complete and they received permits for the project for lift stations 1A and 2A. **Jay Puvogal** asked where the stations were located and Sousa responded north end of the lake. **Kathy Adams** would like the LMSA board to keep thinking of ways the Cherry Grove Township can get the funds to the LMSA.

**M. Board Comment:** None

**N. Adjournment:** Kitler made a motion to adjourn at 5:19 P.M. **Boyd supported. All in Favor Unanimously.**  
**Next regular meeting March 17, 2020 at 5:00 P.M.**