

**Lake Mitchell Sewer Authority**

3161 S. Lake Mitchell Drive

Cadillac, MI 49601

231-779-0155

Meeting Minutes for February 16, 2021 5:00 P.M.

**A. Call to Order:** 5:00 P.M. Hilty

**B. Roll Call Board Members Present:** Hilty, Keith, Boyd, Pullen, Kitler Via Zoom

**Board members Absent:** None

**C. Administer Oath of Office:** **Steve Kitler** read the oath of office on Feb 8, 2021 at Clam Lake Township to extend his term for a 3-year period. **Steve Kitler** read tonight the oath of office to extend his membership for another 3 years.

**D. Additions or Deletions:**

**E. Approval of the agenda** as presented by **Keith** with support from **Pullen**.

**F. Public Comment:** Nixon thanked the board for the plant.

**G. Minutes from Dec. 15, 2020:** **Boyd** made a motion to approve minutes as amended changing the time of Dec. 15, 2020 minutes to 5:00 P.M. and **Pullen** supported. **All in Favor Unanimously.**

**H. Agenda.**

**1. Payment of Invoices:**

**a. December 2020: \$70,441.41** **Keith** made a motion to approve payment of the Dec. 2020 invoice for \$70,441.41. **Kitler** supported. **All in Favor Unanimously.**

**b. January 2021: \$89,292.97.** **Kitler** made a motion to approve payment of Jan. 2021 invoice for \$89,292.97. **Boyd** supported. **All in Favor Unanimously.**

**Favor Unanimously.**

**2. 2020/2021 Budget activity:** Informational

**3. FOIA Coordinator – Lynn Nixon** Two FOIA's were received in Jan and Feb 2021 and both were completed.

**4. Matt's Underground Utility Construction:** Invoice #6350 in the amount of \$4,130.22. **Keith** made a motion to approve payment of invoice #6350 in the amount of \$4,130.22. **Pullen** supported. **All in Favor Unanimously.**

**5. Performance Resolution 2021-01 for Governmental Agencies:** Michigan Department of Transportation municipal utility permit for state highway R.O.W. **Boyd** made a motion to approve resolution 2021-01 as presented. **Pullen** supported. **All in Favor Unanimously.**

**6. O&M Update:** Hill reported.

**I. Public Comment:** Jay Puvogal thanked the board.

**J. Board Comment:** None

**K. Adjournment:** **Pullen Boyd** to adjourn at 5:35 P.M.